

Seattle HIV/AIDS Planning Council

Minutes ☿ March 10, 2008

4:00pm - 6:30pm

2100 Building – 2100 24th Avenue South, 98144

Council Members Present: *Richard Aleshire, Lina Ali, Shireesha Dhanireddy, Kate Elling, Jim Elliott, Brandie Flood, Melinda Giovengo, Bill Hall, Sarah Kent, Gerrie LaQuey, David Lee, Higinio Martinez, Marcos Martinez, Eric Miles, Kris Nyrop, Ron Padgett, Arthur Padilla, Ron Padgett, Tony Radovich, David Richart, German Rodriguez, Erick Seelbach, Bob Wood*

Council Members Absent: *Amy Bauer, Heath Bouldin, Charlie Curvin, Kieu-Anh King, Andrew Murphy, Kevin Patz (emeritus), Jodie Pezzi, Michael Raitt, Pam Ryan*

Planning Council Staff Present: Jesse Chipps, Natalia Ospina (minutes)

Health Department Staff Present: Barb Gamble, Jeff Natter

Guests: Justin Hahn, Julie Loughran, Ruth Njoroge, Lisa Schafer, Erna Simmons, Angela Williams

Italics denote Planning Council Membership.

I. Welcome, Introductions and Announcements

Introductions were made.

Jesse announced that Lina, David Lee, Michael, Eric and Marcos are now all official members and can vote.

The Executive Committee determined that Jesse and Ron will be attending the HIV Prevention Leadership Summit (HPLS) in the summer.

II. Meeting Agenda

☒ *The agenda was approved as written by acclamation.*

III. February Meeting Minutes

CHANGES:

- Change “me” to “met” at the bottom of page 4.
- Change meeting end time to 6:30 p.m. on the last page.

MOTION: *Gerrie moved to accept the February meeting minutes as amended. Kate seconded. There was no discussion.*

☒ *The motion passed unanimously.*

IV. Grantee Updates

- Jeff reported that the Ryan White award for FY 2008 is \$6,064,544, which is over \$300K more than the FY 2007 award. It is also about \$100K more than what was asked for. Care grantee staff are ready to move forward and finish contracts for the year.
- Barb reported that two ad agencies were interviewed for the MSM campaign. She should know by the end of the week which one will get the account. The campaign should be launched in late April or May.

Contracts for the rebid should be completed and signed soon.

The prevention staff at Public Health have received an additional \$300K (\$150K each from the City and the County) to implement the strategic plan recommendations. The planners are in the final phase of negotiation with the City. Barb suspects she should be able to talk about the specifics of the spending sometime in the next few weeks.

[Brandie arrived at 4:16 p.m.]

V. 2008 Increment/ Decrement Plan

The following was reported:

- Due to a provider deciding not to continue their oral health program starting in July, the committee had an extra \$113K to allocate. The committee chose to allocate that dollar amount towards a State-wide dental health pool run by DOH, which can contract with individual dentists. Additionally, this pool can provide endodontic care.
- The group decided to allocate the additional \$18K in MAI funds towards the currently funded services category of medical case management.
- The \$99K of additional Ryan White funding was allocated towards oral health. Part of the rationale was that Jeff (with approval from the Council) asked for an additional \$150K in dental care when applying for funds. Since that is what the Council asked for, the group decided to place the \$99K towards the DOH dental pool mentioned above.
- Providers that may want to join the State dental pool should contact DOH to establish a contract. They have to be providers in King County serving King County residents. Providers have the choice to accept however many clients they wish under this program.
- The grantee can cut a sole-source contract with DOH in order to fund the dental pool, rather than releasing and RFP.

MOTION: David Richart moved to accept the Increment plan. Melinda seconded. There was no discussion.

☑ The motion passed unanimously.

VI. Council Bylaws

Jesse noted that the Bylaws amendment requested at the February meeting was located on page 3 of the proposed Bylaws. She added that the Executive Committee chose to use “strongly encouraged” in lieu of some other language choices.

MOTION: Erick Seelbach moved to accept the Bylaws. Kate seconded. There was no discussion.

☑ The motion passed with 21 in favor. German abstained. No one opposed.

VII. Co-Chair and SPG Representative Elections

SPG:

The nominees for SPG representation were Kris, Kate, Erick Seelbach, and Barb Gamble. Jesse noted that the group would have to elect one representative from each of the following groups: Health Department employee, PLWH from a high-risk population, community member, and prevention agency employee.

Bob Wood expressed concern that the Public Health representative is not supposed to be elected by the Council, but by Public Health. Justin Hahn explained the bylaws of the SPG, which state that the regional planning group (in this case, the Council) appoints all three representatives and alternates.

MOTION: Tony moved to approve Barb Gamble as the Health Department representative on SPG. Kate seconded. There was no discussion.

☑ The motion passed unanimously.

MOTION: Kris moved to approve Erick Seelbach as the community agency representative on SPG. Gerrie seconded. There was no discussion.

☑ The motion passed with 21 in favor. Erick Seelbach abstained. No one opposed.

Jesse noted that there were two at-risk population candidates and suggested that one of the candidates serve as an alternate.

MOTION: Higinio moved to approve Kris as the at-risk population representative and Kate as the alternate for this position. Sarah seconded.

Discussion: Kate was fine with serving as the alternate. Jesse clarified that although SPG wouldn't reimburse Kate's travel expenses (E.g., mileage, etc.) if she were to attend an SPG meeting at which all reps were present, the Council would reimburse her. If Kris is not present at the meeting, then Kate will be reimbursed by SPG.

☑ The motion passed with 20 in favor. Kris and Kate abstained. No one opposed.

Justin announced that the next SPG meeting would be on 3/27, and noted that there would be a new member orientation from 3 – 5 pm after the regular meeting (9 am – 2:30 pm) on that day.

Co-Chairs:

Jesse explained that although they did not know this when they volunteered at the last meeting Kris and David R. are ineligible to run for Co-Chair positions. Kris would be unable to because Co-Chairs cannot serve more than three consecutive terms. David R. is unable to run because his last term on

the Council ends in December, before this Co-Chair term would end. Jesse noted that since providing this information to the Council via email, Tony has nominated Higinio for Care Co-Chair, and Erick Seelbach has nominated himself for Prevention Co-Chair. Tony is still running as the PLWH Care Co-Chair.

MOTION: Tony moved to approve Higinio as Care Co-Chair. Ron seconded. There was no discussion.

☑ The motion passed with 21 in favor. Higinio abstained. No one opposed.

MOTION: Kris Nyrop moved to approve Erick Seelbach as Prevention Co-Chair. Gerrie seconded. There was no discussion.

☑ The motion passed with 21 in favor. Erick Seelbach abstained. No one opposed.

MOTION: Jim moved to approve Tony as the PLWH Care Co-Chair. Erick Seelbach seconded. There was no discussion.

☑ The motion passed with 21 in favor. Tony abstained. No one opposed.

Jesse presented certificates to Kris and David R. honoring the work they have done for the Council. Their current terms as Co-Chairs end at the end of March.

VIII. Cooperative Agreement between the Council and Public Health

- The Cooperative Agreement group is reviewing the final language on the Agreement and should have a draft for the Council to approve at the April Council meeting.

IX. Membership Committee

- A number of applicants are being considered: Philip Doles (unaligned consumer), Kadra Sheikh (FBB service provider), Angela Williams (unaligned African American consumer), Ruth Njoroge (FBB service provider), and Richard Bowman (unaligned African American consumer).
- Heath Bouldin is off emeritus and is slated to participate in Prioritization.
- Kevin Patz is on emeritus returning in May, but may return in April if he is feeling well enough.
- Erick S., Ron and German are staying on for their second terms. Jim Elliott leaves in May, and the Council will have a white male consumer gap then.
- Applicants are being invited to attend at least one Council meeting before interviewing with the Membership Committee to ensure they know what they're getting themselves into.
- The Council was reminded to arrive to meetings on time in order to reach quorum on time, start the meeting on time, and end the meeting on time.

X. Financial Disclosure Forms

Members who did not complete financial disclosure forms at the February meeting completed these forms.

XI. Behavior Surveillance

Hanne presented, “National HIV Behavioral Surveillance (NHBS) in Seattle, AKA Project Pitch.”

The following points/suggestions were made:

- Internet gay venues should be part of this project. Hanne noted that this was not part of the protocol, and said the project would be unable to vary from the protocol.
- In response to a question, it was noted that the results of this project will not affect CDC funding. The findings will help the Council identify issues to address during Prevention Prioritization. The local data should be released in time for Prioritization to begin in January.
- HIV positive men are eligible to participate in the project, however, HIV-specific venues will not be targeted as the group is hoping to get a representative sample of MSM in King County.
- Kris Nyrop requested the results published from the first round of national IDU studies. Hanne noted she would look up which sites have published these studies.
- The project should provide participants with the option of being interviewed later rather than limiting participation to that point and time. Participants may be given a card to follow up with the project interviewers stating that \$25 will be given at the time of completion, or they should be able to sign up on a list for interviewers to follow up with them.
- Marcos noted that the project should also reach limited-English, Spanish-speaking MSM. Hanne responded that the CDC offers the survey in Spanish and that she would explore the possibility of conducting the surveys in Spanish.
- The survey will not be targeting transgender populations. CDC indicates they will be conducting transgender surveys in the future.
- Melinda Giovengo volunteered to help Hanne find venues that would target 18 – 21 year old MSM. She noted that YouthCare has programs that work with that population.
- Erick Seelbach inquired how to provide community input of the national survey to the CDC. Hanne noted that her group and the CDC have a debriefing meeting every time the survey cycles are completed. She volunteered to relay Erick’s feedback to Amy Lansky, the team leader for this project. Erick noted that he thought the project would be missing out on a huge opportunity by not conducting the survey on the internet. He suggested that follow-up surveys for those who were unable to participate in on-the-spot interviews be conducted on the internet.
- Hanne’s group is in the process of finding the right venues and the right ways to approach MSM. She requested that anyone with feedback contact her. Erick Seelbach, Arthur Padilla, Bill Hall, Tony Radovich, and Kate Elling noted they could help Hanne with feedback. Natalia will provide their contact information to Hanne.

XII. Other Business/Next Meeting

Next Meeting: Monday, April 14, 2008, 4:00 – 6:30 p.m. at the **2100 Building, 2100 24th Ave. S., Seattle 98144**